

**Intelligent Communication Systems India Ltd. (ICSIL)**

**Information Technology Division**



**Request for Proposal**

**For**

**“Hiring of agency for Implementation of System for  
Delimitation of Municipal Wards For The Three Corporations  
Of Delhi - Bifurcation OF Assembly Electoral Rolls”**

**RFP Reference Number: ICSIL/03/SEC/Computerization/2015-16**

**Date: 24-11-2015**

**Closing Date & Time of Bid Submission 03-12-2015, 15:00 hours**

For more details, please contact:

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**1. Request for Proposal**

ICSIL invites Proposal for hiring of agency for Implementation of System for Delimitation of Municipal Wards for the Three Corporations of Delhi - Bifurcation OF Assembly Electoral Rolls. Agencies are requested to submit their techno commercial offer on Delhi Government E Procurement Portal latest by Thursday 03<sup>rd</sup> December 2015, 03:00 p.m. The offline bids will not be accepted. The format of Commercial bid is enclosed at Annexure I of the RFP document. Agencies are hereby informed that request for date extension will not be entertained.

## 2. RFP Notifications

Scope of the Project	Hiring of agency for Implementation of System for Delimitation of Municipal Wards for the Three Corporations of Delhi - Bifurcation OF Assembly Electoral Rolls.
RFP Ref. No. & Date	ICSIL/03/SEC/Computerization/2015-16 Dated 23-11-15
Availability of Proposal document	On Delhi Government E Procurement Portal.
Date of issue of Proposal documents	24-11-2015
Email id for clarifications on RFP	<a href="mailto:software@icsil.in">software@icsil.in</a>
Last Date & Time for submission of Proposal	03-12-2015, 15:00 hours.

## 3. Mandatory Bidder Qualification

SN.N	Qualification	Required Documents
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1.	The bidder must be a registered company in India under the Companies Act. The bidder should be operating in India minimum for the last five years as of 30th June, 2015.	Copy of Certificate of Incorporation.
2.	The bidder should have a valid PAN and Service Tax Registration. Copy of PAN card	PAN card and Service Tax

	and Service Tax Registration certificate are required to be submitted.	Registration certificate Copies.
3.	Bidder should have Registered office in Delhi and should be in software development and data processing business for the last 10 years.	Document of proof
4.	The bidder should not be insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of legal proceedings for any of the foregoing.	Self-attested declaration.
5.	Bidder should have capability & proven experience of having successfully completed at least two similar works during last 3 years ending 31st March, 2015. The value of such work should not be less than Rs. 10 Lakh or One similar work completed within the stipulated time and costing not less than Rs. 20 Lakh.	Copy of the PO/WO/Agreement
6.	Bidder should provide necessary documents such as copy of Work order/ P.O. along with the completion certificate issued by the client in support of their claim of experiences	Completion certificate issued by the client
7.	The Bidder should not have been blacklisted by Central /State Government Departments/ Public Sector Undertakings or other institutions. "No-conviction Certificate" attached as Section A of the document duly signed is to be submitted	Self-attested declaration.
8.	Average Annual turnover of the company of the last 3 (three) financial years ending 31st March 2015 should not be less than Rs. 30 Lakh. Bidder should submit the Annual Report containing duly audited Balance Sheet and Profit & Loss Account for the last three years. Company should not be in loss during last three consecutive years	Copy of Auditor's statement.