

Intelligent Communication Systems India Ltd. (ICSIL)
 (Joint Venture of TCIL – A Govt. of India Enterprise & DSIIIDC – An Undertaking of Delhi Govt.)
 Administrative Building, 1st Floor, Above Post Office, Okhla Indl. Estate, Ph.-III, New Delhi -110020
 Phone: 26929051, 26830338, Fax: 26830347, e-mail: info@icsil.in, www.icsil.in

NIT NO: F.1 (ICSIL)/01/244/2013-14,

New Delhi, Dated: 2.12.2013

MD, ICSIL invites Sealed Bids from the Bidders in Two Bid System i.e. Technical & Commercial Bid (to be addressed & sealed separately) for satisfactory **supply and Installation of hardware items & software etc (as per the specification / requirement shared here below)** in the Department of Govt. of NCT of Delhi. The supplies are to be made strictly as per specifications given hereunder. The quantity given in the bid is tentative and may vary.

The detail of hardware items & software etc (specifications as per Commercial bid format) to be filled & also mentioned in Technical Bid along with the technical compliance, as against the specification mentioned here below. **Tender time line, Tender Processing Fee, EMD and other Terms and Condition are also attached for compliance.**

Commercial Bid Format

S.No	Description	Quantity	Units
1	Computer- Model- Dell studio one 19 (Desktop), Processor –care T M 2 Duo Processor. Wireless key board and mouse, Screen-18.5”niches LCD 01 No., Ram- 4GB,320 to 500 Hard disk, Operating system –window-7 home Premium 64 prt, Resolution- 1366 x768, Speaker-Eternal stereo Speakers -5.1, Sound card-Integrated 2.0 Audio sound card	01	Nos.
2	Printer-Model-HP LaserJet M 1132 Pro 3 in 1, (Printer +copier +scanner)	01	Nos.
3	Software- C S 5 (photo shop)	01	Nos.
4	Coral Draw.	01	Nos.
5	Software - 3 D Max	01	Nos.
6	Operating Software (Window-7)	01	Nos.
7a	MS Office 2013 Professional	01	Nos.

7b	MS Office 2013 Standard	01	Nos.												
8	Adobe Design Standard CS-6	01	Nos.												
9	<p data-bbox="261 310 899 415">Apple iMac – 21.5” Computer Specification</p> <table border="1" data-bbox="261 415 899 2026"> <tr> <td data-bbox="261 415 488 653">Processor</td> <td data-bbox="488 415 899 653">2.9 GHz quad-core Intel Core i5 processor (Turbo Boost up to 3.6GHz) with 6MB L3 cache</td> </tr> <tr> <td data-bbox="261 653 488 764">Memory</td> <td data-bbox="488 653 899 764">8GB (two 4GB) of 1600MHz DDR3 memory</td> </tr> <tr> <td data-bbox="261 764 488 875">Storage</td> <td data-bbox="488 764 899 875">1TB (5400-rpm) hard drive</td> </tr> <tr> <td data-bbox="261 875 488 1100">Graphics</td> <td data-bbox="488 875 899 1100"> NV1D1A GeForce GT 650M graphics processor with 512MB of GBDR5 memory </td> </tr> <tr> <td data-bbox="261 1100 488 1913">Video Support & Camera</td> <td data-bbox="488 1100 899 1913"> <ul style="list-style-type: none"> • Face Time HD camera • Simultaneously supports full native resolution on the built-in display and up to a 30-inch display (2560 X 1600 pixels) on an external display • Support for extended desktop and video mirroring modes • Support for Target Display Mode via the Thunderbolt port using a Thunderbolt to Thunderbolt cable (sold separately) </td> </tr> <tr> <td data-bbox="261 1913 488 2026">Audio</td> <td data-bbox="488 1913 899 2026"> <ul style="list-style-type: none"> • Stereo speakers • Dual microphones • Headphone port </td> </tr> </table>	Processor	2.9 GHz quad-core Intel Core i5 processor (Turbo Boost up to 3.6GHz) with 6MB L3 cache	Memory	8GB (two 4GB) of 1600MHz DDR3 memory	Storage	1TB (5400-rpm) hard drive	Graphics	NV1D1A GeForce GT 650M graphics processor with 512MB of GBDR5 memory	Video Support & Camera	<ul style="list-style-type: none"> • Face Time HD camera • Simultaneously supports full native resolution on the built-in display and up to a 30-inch display (2560 X 1600 pixels) on an external display • Support for extended desktop and video mirroring modes • Support for Target Display Mode via the Thunderbolt port using a Thunderbolt to Thunderbolt cable (sold separately) 	Audio	<ul style="list-style-type: none"> • Stereo speakers • Dual microphones • Headphone port 	25	Nos.
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		<ul style="list-style-type: none"> ◦ Headphone/optical digital audio output (mini-jack) ◦ Support for Apple iPhone headset with microphone 		
	Connections & Expansion	<ul style="list-style-type: none"> ◦ SDXC card slot ◦ Four USB 3 ports ◦ Two Thunderbolt ports ◦ Mini Display Port output with support for DVI, VGA and dual-link DVI (adapters sold separately) ◦ 10/100/1000BASE-T Gigabit Ethernet (RJ-45 connector) ◦ Kensington lock slot 		
	Input	<p>Apple Wireless Keyboard</p> <p>Full-size keyboard with 78 (US) or 79 (ISO) keys, including 12 function keys, 4 arrow keys (inverted “T” arrangement)</p> <p>Magic Mouse</p> <p>Smooth, seamless Multi-Touch surface with</p>		

	<p>support for simple gestures (scrolling and swiping). Click and double-click anywhere. Ambidextrous construction accommodates left- and right-handed users.</p>		
Wireless	<p>Wi-Fi</p> <p>802.11n Wi-Fi wireless networking;² IEEE 802.11a/b/g compatible</p> <p>Bluetooth</p> <p>Bluetooth 4.0 wireless technology</p>		
In the Box	<ul style="list-style-type: none"> • iMac • Apple Wireless Keyboard • Apple Magic Mouse • Power Lead 		
Warranty & Service	<p>Your iMac comes with 90 days of free telephone support and a one-year limited warranty. Purchase the Apple Care Protection Plan to extend your service and support to three years from your computer's purchase date. Only the Apple Care Protection Plan provides you with direct telephone support from Apple technical are using genuine Apple parts. For more information, visit Apple Support or call 18004250744.</p>		

Note: All Hardware must have a specified warranty period and of Reputed Brand Only. Rates should be inclusive of all taxes, duties, levies etc.

Signature, name and designation of authorized signatory

ICSSIL

Eligibility Criteria and Other Terms and Conditions:

The sealed tenders should be submitted with superscription "TENDER NO. F.1 (ICSIL)/01/244/2013-14", Dated: 02.12.2013 and submitted to General Manager (Business) at the above address.

1. Timeline

- i. Last date of submission of Sealed Quotations 23-12-2013 by 2:00 PM.
- ii. Date and Time of opening of Bids 23-12-2013 by 3:30 PM

Note: The bidders may themselves or through their representatives are allowed to watch the proceedings of opening of Bids.

2. Tender Processing Fee.

A non-refundable fee of Rs. 500/- (Rs. Five Hundred Only) to be deposited in the form of Bank Draft in favor of ICSIL payable at New Delhi.

3. Earnest Money Deposit.

EMD in the form of demand draft for a sum of Rs. 1,50,000/- (Rs. One Lakh and Fifty Thousand Only) drawn in favor of ICSIL, payable at New Delhi, from a scheduled bank.

Note: The Earnest Money Deposit (EMD), without any interest will be refunded only to those Bidders who fail to submit the bid as is required in the Tender Document, after the selection of qualified bidder. An undertaking as given in "ANNEXURE – A" is required for the refund of EMD to the unsuccessful bidders.

4. General Conditions

- i. The bidder should either be the OEM or Business partner of OEM. The Business partner of OEM should submit Manufacturer Authorization Form (MAF) in the Bid, failing which the bid shall be rejected.
- ii. The bidder should be registered with VAT Department. Copy of valid VAT Registration Certification must be submitted in the Technical Bid.
- iii. The bidder should have Income Tax PAN in its name and copy of the same must be enclosed in the Technical Bid.
- iv. A self-certificate that the bidder has not been black listed by any department of the Central/State government in the past three years, is to be submitted in the Technical Bid.
- v. Service Tax Registration: Service Tax registration is mandatory. Please attach proof of valid Service Tax Registration Certificate.
- vi. The bidder should be an IT Company and dealing with sale/supply of IT Products to Govt. Departments. The bidder shall furnish a certificate for the 'work done during the last 2 years' and 'the list of work in hand if any' (Documentary proof).
- vii. Bids not accompanied by desired documents, would be summarily rejected.

Undertaking for subsequent submission of any of the above document will not be entertained. However, ICSIL reserves the right to seek fresh set of documents or seek clarifications on the already / submitted documents.

- viii. An undertaking by the bidder that the Rates quoted by it are not higher than the rates quoted to any Govt. Deptt. /PSU/ in past one year. A certificate to this effect should be submitted by the bidder.
- ix. The firm should have a registered office in Delhi and billing should be done from Delhi.

5. Bid Submission Process :

- i. Bids are to be submitted on the prescribed format.
- ii. Firms are requested to submit the proposal in English language only.
- iii. In case, the day of bid submission is declared Holiday by Government of India, the next working day will be treated as day for submission of bids. There will be no change in the timings.
- iv. Ambiguous bids will be out rightly rejected.
- v. ICSIL will **NOT** be responsible for any delay on the part of the vendor in obtaining the terms and conditions of the tender notice or submission of the tender bids.
- vi. The offers submitted by telegram/ fax/ E-mail etc. shall **NOT** be considered. No correspondence will be entertained on this matter.
- vii. Financial bid may be submitted as per the prescribed format.
- viii. Financial bids will be evaluated on the basis of sum of price of all the items taken together inclusive of all taxes, duties, levies etc.
- ix. The price shall be for delivery at desired destination in India including Installation/satisfactory/commissioning and complete operationalization and including statutory levies, if any.
- x. Bidders shall indicate their rates in clear/visible figures.
- xi. Any alteration and cutting in the bid should be duly countersigned else it will be out rightly rejected.
- xii. Conditional tenders shall **NOT** be accepted on any ground and shall be rejected straightway.
- xiii. Bids not quoted as per the format given by ICSIL will be rejected straightway.
- xiv. When deemed necessary, ICSIL may seek clarifications on any aspect of their bid from the agency. However, that would not entitle the agency to change or cause any change in the substance of the tender submitted or price quoted. This would also not mean that their quote has been accepted.
- xv. No enquiry shall be made by the bidder during the course of evaluation of the tender, after opening of bid, till final decision is conveyed to the successful bidder. However, the Committee/its authorized representative and office of ICSIL

can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders will be rejected.

- xvi. ICSIL reserves the right to reject any item, if found unsuitable and /or not conforming to the approved specifications. The rejected items, if any, shall have to be taken back and replaced by good items at the cost of the vendor. No payment will be made for rejected items.
- xvii. The OEM/ Authorized Business Partner shall have the right to know the details of rejection of this Tender.

6. Performance Bank Guarantee:

Within 10 days of the notification of award from the ICSIL, the successful bidder shall submit a Performance Bank Guarantee of the amount equivalent to 10% of the Total Order Value either in the form of Demand Draft in favor of Intelligent Communication Systems India Ltd. payable at New Delhi or in the form of Bank Guarantee valid beyond 60 days of the expiry of the contract period. The Format of Performance Bank Guarantee is at Annexure "B". Failure of the successful Tenderer to comply with this requirement shall constitute sufficient ground for the termination of the award, in which event, the ICSIL may made the award to the next lowest evaluated Tenderer or call for new bids.

7. Payment Terms :

- i. Bill for release of payment should be submitted in triplicate along with satisfactory completion certificate from the client department for the activity/Task for which the bill is being raised. In the absence of satisfactory completion certificate, the bill for payment shall not be processed and released.
- ii. 80% of the Payment shall be made to the successful vendor within 7 days of the delivery materials to the client/concerned department. Vendor shall furnish the installation report along with delivery challan and balance 20% shall be released on receipt of payment from client/concerned department.

8. Penalties:

The Project shall have to be completed within 15 days from the date of issue of work order. In case of delay beyond the time of completion of project, A penalty of Rs. 1,000/- (Rupees One Thousand Only) per week delay after 15 days of issue of work order, penalty will be imposed as guidelines of IT department.

9. Validity Of Tender and Rates:

The Tender and the rates are valid for a period of **one year** from the date of opening of Commercial Bid. The validity time may be extended by ICSIL.

10. The EMD will be forfeited:

If a bidder withdraws his bid after becoming L1 and not accepting the Purchase order.

If the bidder withdraws his bid after the last date of submission of the bid.

The Bid Security will be forfeited in case successful bidder dishonors his bidding commitments and not depositing the Performance Security in the prescribed time.

Further, in case of forfeiture of the EMD or Security Deposit or Cancellation of the Work Order due to default, if any, the bidder would be debarred from participating in the next 3 tenders released by ICSIL.

ICSIL reserves the right to cancel/ terminate the tender at any stage without assigning any reason.

11. ARBITRATION:

In the event of any dispute or breach of conduct of difference which may arise at any time, shall be referred to the Delhi High court arbitration center as per its corresponding rules. The proceeding will be governed by the provisions of the Arbitration and Conciliation Act, 1996. The venue of the Arbitration proceedings shall be Delhi. In case Arbitration is invoked by either parties. The party shall be bound to submit their entire claims at the time of invoking arbitration.

“ANNEXURE – A”

**PROFORMA FOR REFUND OF EMD
(ON COMPANY’S LETTER HEAD)**

Date:

To,
The Managing Director,
Intelligent Communications Systems India Limited.
Okhla Industrial Area,
New Delhi-110020

Sub: Refund of EMD of Rs. 1,50,000/- Against the Tender No.F.1 (ICSIL)/01/244/2013-14,
Dated: 02.12.2013

Sir,

The Tender proceedings have been done our presence as per rules & regulations. Both technical and financial bids were scrutinized as per rules. We had participated in the bid and since we have not been the successful bidder, so we request you to kindly release the EMD. It is also undertaken that all the submission made by us/Undertaking/affidavit given are true to the best of our knowledge. We do not have any grievances against the process no we intent to go into litigation proceedings at a later stage.

We are waiting for kind confirmation.

In case you need any further clarifications or confirmations, we shall provide the same immediately.

Thanking You

Yours Faithfully
(Name of the Firm)

Authorized Signatory

“ANNEXURE – B”

PROFORMA FOR PERFORMANCE GUARANTEE

Ref: _____

Date: _____

Bank Guarantee No.

To

The Managing Director,

Intelligent Communication Systems India Limited (ICSIL),

Administrative Building, 1st Floor, Above Post Office,

Okhla Industrial Estate, Phase-III, New Delhi-110020 .

1. Against contract vide Acceptance of the Tender No. F.1 (ICSIL)/01/244/2013-14 dated 02.12.2013 for supply of Procurement to ICSIL (hereinafter called the said 'contract') entered into between the Managing Director, Intelligent Communication Systems India Limited (ICSIL), (hereinafter called "the Purchaser") and _____ (hereinafter called the Bidder). This is to certify that at the request of the BIDDER we _____ Bank Ltd., are holding in trust in favour of the Purchaser, the amount of _____ (write the sum here in words) to indemnify and keep indemnified the Purchaser against any loss or damage that may be caused to or suffered by the Purchaser by reason of any breach by the bidder of any of the terms and conditions of the said contract and/or in the performance thereof. We agree that the decision of the Purchaser, whether any breach of any of the terms and conditions of the said contract and/or in the performance thereof has been committed by the bidder and the amount of loss or damage that has been caused or suffered by the Purchaser shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith on demand and without demur to the Purchaser.

2. We _____ Bank Ltd, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfillment in all Respects of the said contract by the bidder i.e. till _____ hereinafter Called the said date and that if any claim accrues or arises against us _____ Bank Ltd, by virtue of this guarantee before the said date, the same shall be enforceable against us _____ Bank Ltd, notwithstanding the fact that the same is enforced within six months after the said date, provided that notice of any such claim has been given to us

_____ Bank Ltd, by the Purchaser before the said date. Payment under this letter of guarantee shall be made promptly upon our receipt of notice to that effect from the Purchaser.

3. It is fully understood that this guarantee is effective from the date of the said contract and that we _____ Bank Ltd, undertake not to revoke this guarantee during its currency without the consent in writing of the Purchaser.

4. We undertake to pay to the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the bidder in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present bond being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the bidder shall have no claim against us for making such payment.

5. We _____ Bank Ltd, further agree that the Purchaser shall have the fullest liberty, without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the bidder from time to time or to postpone for any time or from time to time any of the powers exercise-able by the Purchaser against the said bidder and to forebear or enforce any of the terms and conditions relating to the said contract and we _____ Bank Ltd., shall not be released from our liability under this guarantee by reason of any such variation or extension being granted to the said bidder or for any forbearance by the Purchaser to the said bidder or for any forbearance and or omission on the part of the Purchaser or any other matter or thing whatsoever, which under the law relating to sureties, would, but for this provision have the effect of so releasing us from our liability under this guarantee.

Date:

Signature

Place:

Printed Name

Witness

(Bank's common seal)